

Public Document Pack



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

15 September 2021

Dear Councillor

ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS

Please find attached a decision notice relating to amendments made to the Scheme of Officer Delegations by the Leader of the Council in relation to Port Health functions and their delegations.

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in purple ink that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Services Officer

ENCL

1 **ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS** (Pages 2-3)



COMMITTEE SECTION ONLY

Arrangement No: 01/21
Date: 15 September 2021

Arrangements Made by the Leader of the Council for the Discharge of Executive Functions under Section 9E (2) Local Government Act 2000 (as amended)

Schemes of Delegation of Executive Functions to Executive Members/Executive Committees/Officers

I hereby make arrangements for the discharge of the executive functions specified at Box A below and give notice to the Monitoring Officer that I have done so.

A. Specify the Arrangements being made:

That the arrangements for the discharge of executive functions made by the Leader of the Council on 30 June 2020 (Arrangement No 04/20) set out in Section 6 of Part 3 of the Council's Constitution be amended as follows:

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In the executive functions exercisable by the following officers

Head of Regulatory Services
Environmental Protection Manager
Public Protection Manager

1. Delete "Public Protection Manager" and replace with "Head of Port Health and Public Protection", and
2. Delete "Environmental Protection Manager" and replace with "Environmental Protection and Crime Manager"

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In the executive functions exercisable by the following officers

Head of Regulatory Services
Public Protection Manager
Licensing Team Leader

1. Delete "Public Protection Manager"

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In the executive functions exercisable by the following officers:

Environmental Protection Manager

1. Delete "Environmental Protection Manager" and replace with "Environmental Protection and Crime Manager"
2. Add "Head of Port Health and Public Protection"

B. Specify the date from which the arrangements/amendment(s) are to have effect:

From the date upon which the Leader signs this document.

C. State whether the arrangements/amendment(s) made affect executive members or officers:

The proposed change will affect Officers.

D. State reasons for, and effect of, the arrangements/amendment(s):

To ensure that Officers are appropriately authorised to discharge the Port Health and Public Protection powers and duties of the Council and otherwise.

E. State whether, in the view of the Leader of the Council, the effect of the arrangements/amendment(s) is to withdraw delegations from the executive as a whole, a committee of the executive or an individual executive member (in any such case) to any significant extent:

No, the arrangements do not.

F. State anticipated date of report to Council:

26 January 2022

Signed: _____
Leader of the Council

Dated: 15 September 2021